

**Helperby Village Hall CIO**  
**Minutes of Annual General Meeting held on**  
**Wednesday 12<sup>th</sup> April 2023 at**  
**Helperby Village Hall**

**DRAFT**

Present: Peter Mitchell (Chairman), Frances Shepherdson, Martine Laux, Steve Laux, John King, Aubrey Ambrose, Mike Shepherdson, Nigel Costello, George Poole, Pam Jackson-Vickers, Jane Upton

Apologies: None received

**1 Chairman's welcome**

- 1.1 The Chairman opened the meeting and thanked everyone for attending. The chairman took the meeting through the highlights of the previous 12 months as described in the previously distributed newsletter and also planned improvements for 2023, which include those aimed at energy efficiency such as additional insulation in the ceiling space and also improvements to the hall user experience by undertaking a professional resurfacing of the hall floor. He thanked the volunteer gardening team and trustees for their continued support.
- 1.2 PM opened the meeting for member questions. PJM asked if additional 'helpers' were available to help support the trustee team in organising and running events and if the trustees had advertised for additional support to 'help out' say in the village magazine. PM responded that the trustees had had an article in the magazine in 2022 asking interested villagers to come forward but had not had a response. It was agreed this would be raised again in the next edition of the magazine.
- 1.3 A further discussion took place relating to a request to support an event by the 'Bash Street Kids' in May. The group had been let down by the previously booked venue. The trustees were very willing to support the group but had the challenge of resourcing the event setup and running due to a number of personal commitments. It was agreed with PJM that HADDS would jointly support the event to enable it to go ahead for the benefit of the village.

**2 Minutes of last meeting**

- 2.1 The minutes of the AGM held on 12<sup>th</sup> April 2022 were agreed as a true record of the meeting and were signed by the Chairman.

**3 Membership of CIO**

- 3.1 MS reported that membership of the CIO stood at Twenty-Six.

**4 Annual Report and Accounts for 2022**

- 4.1 FS Presented The trustees' annual report and financial statement, which had been independently examined, to the meeting which was taken as read and accepted. PM commented that the finances were in a healthy position particularly given the significant improvements made to the hall in 2022 and against the backdrop of the pandemic and energy crisis. PM asked how much we had successfully obtained in grants, other than those relating to energy costs etc.) which could be used for general improvements. FS advised £500.
- 4.2 FS said that the final accounts would be forwarded to us for signature when the accountants were in receipt of the minutes of the AGM. Once this is complete MS will update the Charity Commission as required.

**5 Retirement of trustees**

- 5.1 MS advised the meeting that the charity trustees to retire by rotation (longest in office since their last appointment) were Steve Laux, Martine Laux and Nigel Costello. A general discussion followed regarding the need to recruit new members to be trustees. SL raised the issue of succession planning for trustees and suggested that ideally new trustees should bring skills to the group which would help us further develop and manage the hall. ML suggested someone willing to take on a role looking at grant applications would be useful. JK suggested that a person with connections into the school etc. would be helpful in widening the halls reach. It was agreed to place an article in the village magazine introducing the trustees and inviting people to become trustees.

5.2 George Poole, having been co-opted as a trustee since the last AGM, retired in accordance with the CIO's constitution and offered himself for election.

## **6 Election of trustees**

6.1 It was agreed to appoint George Poole and re appoint Martine Laux, Steve Laux and Nigel Costello..

## **7 Events Planned for 2023**

7.1 The meeting discussed events for 2023 which are, currently the annual village barbeque, to be held on Sunday 27 August. The meeting also discussed the possibility of holding a further music event later in the year and potentially to hold an event in February 2024 following the successful live music event in February 2023. It was agreed to discuss further at a future trustee meeting.

## **8 Date of next AGM**

8.1 Wednesday 24 April 2024 at 7:00pm.

DRAFT